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Company name : Testcompany

Registration Data:

Respondent's name:

(person to be contacted in case of questions)

Function/position:

Department:

Address:

Town/city:

Zip:

Country:

Phone:

Fax:

E-mail:

Web:



Approval Form

Company name: Testcompany

Confirmation of Truthful Company Statements and Documentation

The following people confirm that all statements made in the SAM Corporate Sustainability Assessment Questionnaire online or on paper as well as additional information / documentation (listed below) provided to SAM Research is true to the best of their knowledge. They confirm that they have read and accepted SAM's Information Policy and Disclaimer concerning the use of the provided information indicated below.

Name Function / Position

Signature Place, date

Name Function / Position

Signature Place, date

Use of Information Policy and Disclaimer

SAM Research Inc. (this term shall include its related, affiliated and subsidiary companies) will use the information provided by your company in connection with this survey as a basis for defining and distributing index products. In addition, this information may be used in aggregated form for other commercial activities of SAM Research Inc. such as research, advisory or investment activities. In aggregated - but never in individual - form, this information may also be used for publication. Aggregated information refers to information that is expressed in scores, not to the detailed information contained in the SAM Corporate Sustainability Assessment Questionnaire. By completing and returning to us this questionnaire, you agree to the use of such information as specified herein and that such information may be transferred abroad. To the extent permitted by law, SAM Research Inc. shall not be liable for any direct, indirect or consequential damages arising out of the use of such information. With regard to other important legal issues we refer to the disclaimer as stated on <http://www.sam-group.com/assessment2005> (after login). This policy and the disclaimer may be updated occasionally. Our use of such information is subject to the policy and disclaimer in effect at the time of use.

Documentation provided

Please include only recent documentation which has not previously been sent to SAM Research.

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____
12. _____
13. _____
14. _____
15. _____

Economic Dimension

Corporate Governance

1. How many member(s) are on your Board of directors?

- _____members
- Not applicable. Please provide explanations in the comment box below.
- Not known

Comment:

References:

2. How many Employee/Trade Union representatives, that are required by law, are on your Board/Supervisory Board?

- _____Employee/Trade Union representatives
- Not known
- Not applicable

Comment:

References:

3. How many board of directors members have executive functions in your company?

- _____members
- Not applicable. Please provide explanations in the comment box below.
- Not known

Comment:

References:

4. Is the board of directors headed by a non-executive and independent chairman and/or an independent lead director?

- Yes, chairman is non-executive and independent.
Please specify since when this approach was adopted:_____ year
- Yes, role of CEO and chairman is split and former CEO/chairman is now chairman.
- Yes, role of CEO and chairman is split and former CEO/chairman is now chairman.
But independent lead director is appointed. Please indicate name:_____
- No, role of chairman and CEO is joint.
But independent lead director is appointed. Please indicate name:_____
- No, role of chairman and CEO is joint or chairman is an executive director.
- Not applicable. Please provide explanations in the comment box below.
- Not known

Comment:

References:

5. In the table please indicate the functions, and committee names, for which the Board explicitly assumes formal responsibility.

Function	Responsibilities	Name of committee
Strategy	<input type="checkbox"/> Formal Board Responsibility	
Audit, accounting, risk management	<input type="checkbox"/> Formal Board Responsibility <input type="checkbox"/> All members are non-executives	

Selection and nomination of board members and top management	<input type="checkbox"/> Formal Board Responsibility <input type="checkbox"/> All members are non-executives	
Remuneration of board members and top management	<input type="checkbox"/> Formal Board Responsibility <input type="checkbox"/> All members are non-executives	
Corporate social responsibility, corporate citizenship, sustainable development	<input type="checkbox"/> Formal Board Responsibility	

- Not applicable. Please provide explanations in the comment box below.
- Not known

Comment:

References:

6. Please indicate if the board of directors/supervisory board has issued a formal corporate governance policy and if it's publicly available and covers the following aspects:

- Yes, formal corporate governance statement:
 - Documented in: _____ and/or website: _____
 - Statement of compliance of the formal policy with current legislation
 - Remuneration framework and performance evaluation of the members of board of directors/supervisory board, CEO and senior executives
 - Independency statement of board of directors/supervisory board
 - Attendance of board of directors/supervisory board meetings disclosed
 - Biographies, CVs of board of directors/supervisory board disclosed
 - Other mandates of board of directors/supervisory board members disclosed
- No formal corporate governance policy
- Not applicable. Please provide explanations in the comment box below.
- Not known

Comment:

References:

7. How many women are members on your company's board of directors?

- _____
- Not applicable. Please provide explanations in the comment box below.
- Not known

Comment:

References:

8. Please indicate in the table audit, audit related and non-audit related fees (e.g. for management consulting) paid to your company's auditing firm at corporate level in the last fiscal year. Please attach/provide supporting documents or indicate website: _____

- Answer:

Fees for fiscal year:	Amount in local currency:	Comment
Audit fees		
Audit-related fees		
Non-audit related fees Excluding tax services		
Tax services		
Other fees paid		

- Not applicable. Please provide explanations in the comment box below.
- Not known

Comment:

References:

9. Does your company communicate the remuneration/compensation of your board of directors/supervisory board members and other highest paid senior directors/executives (e.g. CEO) externally? Please attach references.
- Yes, on individual level of each board member and CEO and additional highest paid senior executives.
 - Yes, on individual level of each board member and CEO
 - Yes, on an aggregated level for non-executive directors AND on aggregated level for executives directors
 - Yes, on aggregated level of board/supervisory board
 - No
 - Not applicable. Please provide explanations in the comment box below.
 - Not known

Comment:

References:

10. In this section we include a performance score on the Corporate Sustainability Monitoring with the objective to verify the company's involvement and management of crisis situations that can have a damaging effect on reputation. The evaluation will be filled in by the responsible analyst of your industry. No additional information is required from your company. Please disregard the reference and comment button.
Please press "save+next" to proceed to the next question.

Comment:

References:

Investor Relations

11. Does your company conduct regular investor perception studies and regularly feedback results, i.e. communication to chief executive officer, board of directors, chief financial officer?
- Yes, as indicated in the reference or comment box or on the following website:_____
 - No
 - Not applicable. Please provide explanations in the comment box below.
 - Not known

Comment:

References:

12. Please indicate whether your company books the current value of its employee stock option programs as expenses:
- Yes, stated in financial report/statement or similar. Please attach document or indicate website_____
 - To be booked as expenses by year_____
 - Current value of stock options disclosed in financial report/statement. Please attach document or indicate website_____
 - Stock option programs to be abandoned by year_____
 - No, not booked as expenses
 - No stock option program
 - Not applicable. Please provide explanations in the comment box below.
 - Not known

Comment:

References:

Risk & Crisis Management

13. Please indicate the name, position and reporting line of your chief risk officer or person responsible for this function at the group level.

- Name: _____ Position: _____ Number of levels from the Board of Directors/executive board: _____ Reporting line: _____
- Not applicable. Please provide explanations in the comment box below.
- Not known

Comment:

References:

14. Please indicate the name, position and reporting line of the person responsible for issue/reputation management (i.e. coordination and communication of issues with high potential risk to your company's reputation) at the group level. Please also refer to the text in the information button.

- Name: _____ Position: _____ Number of levels from the Board of directors/executive board: _____ Reporting line: _____
- Not applicable. Please provide explanations in the comment box below.
- Not known

Comment:

References:

15. Please indicate the elements included in your company's crisis/emergency plans. Please provide supporting documents (e.g. index page of manual)

- Business continuity plan
- Communication with the media and other critical audiences/stakeholders affected
- Co-ordination between departments involved (e.g. Public Relations, Investor Relations, Manufacturing, Customer Service, Finance and Risk Management departments)
- Frequent rehearsal/testing of plans
- Mechanisms for early internal/external notification of an emergency situation
- Not applicable. Please provide explanations in the comment box below.
- Not known

Comment:

References:

16. In this section we include a performance score on the Corporate Sustainability Monitoring with the objective to verify the company's involvement and management of crisis situations that can have a damaging effect on reputation. The evaluation will be filled in by the responsible analyst of your industry. No additional information is required from your company. Please disregard the reference and comment button.

Please press "save+next" to proceed to the next question.

Comment:

References:

Codes of Conduct/Compliance/Corruption&Bribery

17. Please indicate for which areas corporate codes of conduct have been defined at a group level (including subsidiaries). Please attach references.

- Corruption and bribery
 - Discrimination
 - Confidentiality of information
 - Money-laundering and/or insider trading/dealing
 - Security of staff, business partners, customers
 - Environment, health and safety
 - Whistleblowing

Documented in:

-
- No group-wide code of conduct
 - Group-wide code of conduct to be implemented within the next _____ months
 - Not applicable. Please provide explanations in the comment box below.
 - Not known

Comment:

References:

18. What mechanisms are in place to ensure effective implementation of your company's codes of conduct (e.g. compliance system)?

- Responsibilities, accountabilities and reporting lines are systemically defined in all divisions and group companies
 - Dedicated help desks
 - Codes of conduct linked to employee remuneration
 - Employee performance appraisal systems integrates compliance/codes of conduct
 - Disciplinary actions in case of breach, i.e. zero tolerance policy
 - Compliance system is certified/audited/verified by third party, please specify: _____
- No such systems/policies in place
- Not applicable. Please provide explanations in the comment box below.
- Not known

Comment:

References:

19. Please indicate which of the following aspects are covered by your anti-corruption and bribery policy at a group level (including subsidiaries). Please refer also to the helptext in the information button. Please attach references.

- Bribes in any form, including kickbacks, on any portion of contract payments or soft dollar practices
 - Direct or indirect political contributions
 - Political contributions publicly disclosed. Please attach supporting documents and/or indicate web address: _____
 - Charitable contributions and sponsorship
 - Charitable contributions and sponsorship publicly disclosed. Please attach supporting documents and/or indicate web address: _____
- Group-wide anti-corruption & bribery policy to be implemented within the next _____ months
- No anti-corruption & bribery policy
- Not known
- Not applicable. Please provide explanations in the comment box below.

Comment:

References:

20. Please indicate the percentage of coverage of your codes of conduct and anti-corruption and bribery policy relative to the total number of:

- Employees group-/worldwide: ___ %

- Contractors/Suppliers/Service providers:___ %
- Subsidiaries:___ %
- Joint ventures:___ %
- Not applicable. Please provide explanations in the comment box below.
- Not known

Comment:

References:

21. Does your company publicly report on the number of breaches of your corruption and bribery policy?
Please attach references.

- Yes, please refer to the document(s) attached:_____
- No
- Not applicable. Please provide explanations in the comment box below.
- Not known

Comment:

References:

22. In this section we include a performance score on the Corporate Sustainability Monitoring with the objective to verify the company's involvement and management of crisis situations that can have a damaging effect on reputation. The evaluation will be filled in by the responsible analyst of your industry. No additional information is required from your company. Please disregard the reference and comment button.

Please press "save+next" to proceed to the next question.

Comment:

References:

Customer Relationship Management

23. What approaches does your company use for integrating customer feedback?

- Answer:
 - Company-wide harmonized customer database, including marketing, order, fulfillment and customer service history
 - Free 7 days/ 24 h feedback possibilities via internet, phone or mail (please indicate where to find):_____
 - Integration of feedback into product/services development
 - Customers' complaints feedback to compliance officers and/or risk managers and/or communication officers
 - Independent person or department in charge of solving customer complaints such as customer advocate or corporate ombudsman, please indicate name:_____
- No such approaches
- Not applicable. Please provide explanations in the comment box below.
- Not known

Comment:

References:

24. Does your company systematically monitor customer satisfaction?

- Yes, it is monitored by third parties (e.g. mystery shopper, interviews). Please attach/provide document:_____ or indicate website: _____
- Yes, it is monitored internally. Please attach/provide document:_____ or indicate website: _____

- No
- Not applicable. Please provide explanations in the comment box below.
- Not known

Comment:

References:

25. In this section we include a performance score on the Corporate Sustainability Monitoring with the objective to verify the company's involvement and management of crisis situations that can have a damaging effect on reputation. The evaluation will be filled in by the responsible analyst of your industry. No additional information is required from your company. Please disregard the reference and comment button.
Please press "save+next" to proceed to the next question.

Comment:

References:

Environmental Dimension

Environmental Policy/Management

26. Please indicate the name, position and reporting line of the person responsible for environmental issues at the highest level within your organization.
- Name: _____ Position: _____ Number of levels from the Board of directors/executive board: _____ Reporting line: _____
 - Not applicable. Please provide explanations in the comment box below.
 - Not known

Comment:

References:

27. Has your company adopted a corporate environmental policy? (whether stand alone or integrated into a broader policy statement). Please refer to the policy or indicate where it can be found on the web.
- Yes, documented in: _____
 - No
 - Policy is in development and to be implemented within the next _____ months
 - Not applicable. Please provide explanations in the comment box below.
 - Not known

Comment:

References:

If yes, please indicate whether this policy applies to:

- Company's own operations
- Environmental impacts of products & services
- Suppliers & service providers (e.g. contractors)
- Other key business partners (e.g. non-managed operations, JV partners, etc.), please specify: _____
- Not applicable. Please provide explanations in the comment box below.
- Not known

Comment:

References:

28. Have quantified environmental targets been defined for the whole company? Please attach relevant documents.
- Yes
 - No
 - Groupwide targets are in development, to be implemented within the next _____ months
 - Not applicable. Please provide explanations in the comment box below.
 - Not known

Comment:

References:

29. Please indicate how your environmental management system is verified/audited/certified:
- ISO 14001, JIS Q 14001, EMAS certification
 - Third party verification/audit/certification by specialized companies
 - Verification/audit/certification by internal specialists from headquarter
 - Not verified/audited/certified
 - Not applicable. Please provide explanations in the comment box below.
 - Not known

Comment:

References:

30. Please indicate the percentage of total revenues verified/audited/certified according to these systems:
- ___% of revenues
 - Not verified/audited/certified
 - Not applicable. Please provide explanations in the comment box below.
 - Not known

Comment:

References:

31. In this section we include a performance score on the Corporate Sustainability Monitoring with the objective to verify the company's involvement and management of crisis situations that can have a damaging effect on reputation. The evaluation will be filled in by the responsible analyst of your industry. No additional information is required from your company. Please disregard the reference and comment button.
 Please press "save+next" to proceed to the next question.

Comment:

References:

Environmental Performance (Eco-Efficiency)

32. Please complete the following table and where possible indicate your reduction targets and explain the trend and the performance against the target.

Indicator	Unit (if different from unit indicated)	Estimated coverage (%) of total revenue/ employees in 2004	2001	2002	2003	2004	Quantitative Target for 2004	Please explain trend and performance against target
Total direct GHG								

emissions (metric tonnes CO2 equivalent)								
Total water use (m3)								
Total energy consumption (GJ)								
Total waste generation (metric tonnes)								

- Not applicable. Please provide explanations in the comment box below.
 Not known

Comment:

References:

Environmental Reporting

33. In this section we evaluate the content, context and coverage of the environmental reporting included in other reports or on your website (e.g. environment report, part of a sustainability/CSR report or of annual report). The evaluation will be filled in by the responsible analyst of your industry. Please press "save+next" to proceed to the next question.

Comment:

References:

Social Dimension

Labor Practice Indicators

34. Please complete the table and indicate which of the following performance/management indicators your company use regarding the following labor relations related issues, and are these externally communicated? Please provide documents and/or indicate web address:

Issue	Management / performance indicators
Non-Discrimination / Diversity (ILO convention No. 111)	<input type="radio"/> <input type="checkbox"/> Female of total workforce:% <input type="checkbox"/> Female in management positions of total workforce:% <input type="checkbox"/> Breakdown of workforce based on minority, culture or similar <input type="checkbox"/> Other diversity indicator, please specify: <input type="radio"/> No such indicators used
Equal Remuneration female/male (ILO convention No. 100)	<input type="radio"/> <input type="checkbox"/> Executive level: average salary female;; male: <input type="checkbox"/> Management level: average salary female;; male: <input type="checkbox"/> Non-management level: average salary female;; male: <input type="radio"/> No such indicators used
Freedom of Association (ILO convention No. 87; No. 98)	<input type="radio"/> <input type="checkbox"/> Employees represented by an independent trade union or covered by collective bargaining agreements:% <input type="checkbox"/> Consultations, negotiations with trade unions over organizational changes (e.g. restructuring, outsourcing):

	<input type="checkbox"/> Other indicators, please specify: <input type="radio"/> No such indicators used
Layoffs (based on ILO's A Guide To Worker Displacement)	<input type="radio"/> <input type="checkbox"/> Number of employees laid off in the last fiscal year: <input type="checkbox"/> Consultations, negotiations with employees over organizational changes (e.g. restructuring, outsourcing): <input type="checkbox"/> Other indicators, please specify: <input type="radio"/> No such indicators used
Health and Safety (based on ILO's codes of practices SafeWork)	<input type="radio"/> <input type="checkbox"/> Tracking of safety performance <input type="checkbox"/> Tracking of work-related fatalities <input type="checkbox"/> Tracking of near misses or similar crisis events <input type="checkbox"/> Other indicators, please specify: <input type="radio"/> No such indicators used

Not known

Comment:

References:

35. Please indicate which systems are in place to collect and handle employee grievances and complaints to ensure that workers can raise their concerns in confidentiality.

- Help line
- Whistleblowing policy
- Independent person or department in charge of solving complaints by employees such as diversity committee, company ombudsman, please indicate name:_____
- Counseling
- Strict confidentiality ensured. Please specify:_____
- Policies and related information widely circulated in appropriate languages
- No systems available
- Not applicable. Please provide explanations in the comment box below.
- Not known

Comment:

References:

36. Does your company publicly endorse (having signed or publicly acknowledging adherence to) one or more of the following charters/frameworks?

- UN Universal Declaration of Human Rights
- ILO Tripartite Declaration of Principles concerning Multinational Enterprises and Social Policy
- OECD Guidelines for Multinational Enterprises
- Other national charters related to labor practices/basic rights issues (e.g. based on above mentioned guidelines), please specify and attach document:_____
- No charter/s signed or publicly endorsed
- Not applicable. Please provide explanations in the comment box below.
- Not known

Comment:

References:

37. In this section we include a performance score on the Corporate Sustainability Monitoring with the objective to verify the company's involvement and management of crisis situations that can have a damaging effect on reputation. The evaluation will be filled in by the responsible analyst of your industry. No additional information is required from your company. Please disregard the reference and comment button.

Please press "save+next" to proceed to the next question.

Comment:

References:

Human Capital Development

38. Please indicate the implementation of your company's formalized skill mapping and developing process. Please indicate the coverage for each employee category and attach relevant information.

Yes implemented for:

Employee Category	Coverage in %
Executive/Top management	%
Middle/General management	%
First line management/Supervisor	%
Specialists groups	%
Other employees, please specify:	%

- No formalized skill mapping and developing process implemented
- Not applicable. Please provide explanations in the comment box below.
- Not known

Comment:

References:

39. Please indicate which performance indicators your company uses to measure the execution of your skill mapping and developing strategy. Please provide specific documents on performance indicators.

Non-financial indicators/ratios (e.g. number of hours spent in trainings, company-specific skills categorization), please specify:

Cost-based indicators/ratios (e.g. training cost per employee), please specify:

Value-based human resource indicators (e.g. ROI - Return on investment per employee, EVA - Economic value added per employee), please specify:

Other HR performance indicators
Please specify:

- Not applicable. Please provide explanations in the comment box below.
- Not known

Comment:

References:

40. Please indicate the tools and processes widely adopted by your company to manage organizational learning and knowledge management.

- Formal knowledge/learning networks with regular meetings and staff support
 - Intranet based Knowledge Repositories/Databases
 - Intranet based interactive knowledge platforms integrated into daily work processes
 - Peer group KPI comparisons across Business Units
 - Systematically accessible process descriptions of best practice processes
 - Company university or external comparable education facility
 - Employee idea management system integrated

- No such tools and processes used
- Not applicable. Please provide explanations in the comment box below.
- Not known

Comment:

References:

Talent Attraction & Retention

41. Please indicate the percentage for each employee categorization, which are covered by a predefined and standardized performance appraisal process.

Employee Category	Coverage in %
Executive/Top management:	%
Middle/General management:	%
First line management/Supervisor:	%
Specialist groups:	%
Other employees, please specify:	%

- No predefined and standardized performance appraisal process
- Not applicable. Please provide explanations in the comment box below.
- Not known

Comment:

References:

42. What is the share of performance-related compensation for each employee category as a percentage of total compensation (excluding pension plans and fringe benefits) that your company paid out in the last year?

Employee Category	Percentage of total compensation
Executive/Top management:	%
Middle/General management:	%
First line management/Supervisor:	%
Specialist groups:	%
Other employees, please specify:	%

- No performance related compensation
- Not applicable. Please provide explanations in the comment box below.
- Not known

Comment:

References:

43. Please indicate for each employee category the percentage of variable compensation that is based on corporate and/or individual performance respectively. The sum of the percentages in each employee category (row) must equal 100%.

Employee Category	Share of variable compensation based on corporate performance [%]	Share of variable compensation based on individual performance [%]
Executive/Top Management	%	%
Middle/General Management	%	%
First Line management / Supervisors	%	%
Specialist Groups	%	%
Other employees, please specify:	%	%

- No performance related compensation
- Not applicable. Please provide explanations in the comment box below.
- Not known

Comment:

References:

44. Please indicate your company's pre-defined corporate indicators relevant for the variable compensation of all employees.
- Internal Financial Success Metrics (e.g. cashflow, EBIT, Revenues)
 - External Financial Success Metrics (e.g. share price, Tobins Q)
 - Environmental metrics (e.g. corporate Emission reduction)
 - Social figures (e.g. corporate Health & Safety figure)
 - No performance related compensation
 - Not applicable. Please provide explanations in the comment box below.
 - Not known

Comment:

References:

45. How frequently do the employees learn the interim corporate results that are relevant for the variable compensation from their line superiors?
- Quarterly
 - Semi-annually
 - Annually
 - Interim corporate results not internally communicated
 - Not applicable. Please provide explanations in the comment box below.
 - Not known

Comment:

References:

46. Please indicate the type and employee coverage of individual performance appraisals, which are used for individual performance related compensation.
- Management by Objectives: Systematic use of agreed measurable targets by line superior
___% of all employees
 - Multidimensional performance appraisal (e.g. 360 degree feedback)
___% of all employees
 - Formal comparative ranking of employees within one employee category
___of all employees
 - Not applicable. Please provide explanations in the comment box below.
 - Not known

Comment:

References:

47. Is the individual performance of each employee (relevant for variable compensation) regularly communicated to the team members by the line superior?
- Yes, regularly communicated.
Please specify:

 - Not communicated
 - Not applicable. Please provide explanations in the comment box below.
 - Not known

Comment:

References:

48. Is the individual performance of each employee (relevant for variable compensation) communicated to the next upper management level?

Yes, regularly communicated.

Please specify:

Not communicated

Not applicable. Please provide explanations in the comment box below.

Not known

Comment:

References:

49. Please indicate the type and its percentage share of total performance-related compensation (excluding pension plans and fringe benefits) which your company paid out in the last year. The sum of all types of performance-related pay equals 100%.

Payout Type	Percentage (Sum must equal 100%.)
Annual cash bonus	%
Shares/share options immediately available	%
Shares/share options with a locking period of +2 years	%
Other pay-out types immediately available, please specify:	%
Other pay-out types with a locking period of +2 years, please specify:	%

No performance related compensation

Not applicable. Please provide explanations in the comment box below.

Not known

Comment:

References:

50. Please indicate in the following table the satisfaction level of your employees based on your company's employee satisfaction surveys.

Indicator	2001	2002	2003	2004	Explanation of trend
Employee satisfaction, e.g. committed, motivated, satisfied employees (100% equals maximum satisfaction level)	%	%	%	%	
Percentage of employees covered through employee surveys	%	%	%	%	

No employee satisfaction trend analysis

Not applicable. Please provide explanations in the comment box below.

Not known

Comment:

References:

51. Please indicate the group-wide employee benefits provided by your company in addition to government schemes.

- Pension plans
- Health and/or accident insurance for employees
- Medical care for employee families
- Disability insurance/programs
- Maternity and/or paternity leave
- Child care
- Flexible workschemes
- Employee assistance program
- Other, please specify: _____
- No additional benefits offered
- Not applicable. Please provide explanations in the comment.
- Not known

Comment:

References:

52. In this section we include a performance score on the Corporate Sustainability Monitoring with the objective to verify the company's involvement and management of crisis situations that can have a damaging effect on reputation. The evaluation will be filled in by the responsible analyst of your industry. No additional information is required from your company. Please disregard the reference and comment button.

Please press "save+next" to proceed to the next question.

Comment:

References:

Stakeholder Engagement

53. Please indicate the principles formulated at corporate level, which guide your company's stakeholder engagement at site level. Please attach/provide supporting documents or indicate website.

- A priori examination of costs, opportunities and risks involved in a particular stakeholder engagement
- Identification of all stakeholders, that can affect or are affected by your company's activities, for input into strategy
- Development of a common understanding of issues relevant to the underlying problem, such as technical terms
- Mutual agreement on the type of engagement (type of meetings such as group meetings, one-on-ones,..., frequency of meetings, exchange of information, roles of each party....)
- Feedback from stakeholders to board/supervisory board and/or senior directors and/or compliance and/or communication department
- Results of the engagement process are reported to the stakeholders involved
- Results of the engagement process are publicly available
- Other, please describe: _____
- No principles at corporate level defined, but more than half of the sites operated by the company have developed principles related to stakeholder engagement
- Less than half of the sites operated by the company have developed principles related to stakeholder engagement
- Not applicable. Please provide explanations in the comment box below.
- Not known

Comment:

References:

54. In this section we include a performance score on the Corporate Sustainability Monitoring with the objective to verify the company's involvement and management of crisis situations that can have a damaging effect on reputation. The evaluation will be filled in by the responsible analyst of your industry. No additional information is required from your company. Please disregard the reference and comment button.

Please press "save+next" to proceed to the next question.

Comment:

References:

Corporate Citizenship/Philanthropy

55. Does your company have a system in place to systematically measure the impact of your company's contributions in order to further improve/re-align the company's philanthropic/social investment strategy:
- Business outcomes and impact (e.g. product innovation)
 - Social outcomes and impact
 - Impact on corporate reputation and stakeholder satisfaction
 - Other, please specify: _____
 - No system in place
 - Not applicable. Please provide explanations in the comment box below.
 - Not known

Comment:

References:

56. Please estimate the monetary value of your company's philanthropic contributions/voluntary social investments in the following categories in the last fiscal year.

- in currency: _____

Type of contributions	Amount
Cash contributions	
In-kind giving: Employee volunteering during paid working hours	
In-kind giving: Product or service donations Projects/partnerships or similar	Cost or tax valuation
Total	In % of pre-tax profit/EBIT:%

- Not applicable. Please provide explanations in the comment box below.
- Not known

Comment:

References:

Social Reporting

57. In this section we evaluate the content, context and coverage of the social reporting included in other reports or on your website (e.g. social report, part of a sustainability/CSR report or of annual report). The evaluation will be filled in by the responsible analyst of your industry. Please press "save+next" to proceed to the next question.

Comment:

References: